

**St. Lawrence-Lewis  
BOCES**

Building Futures \*  
Creating Meaningful Lives

Board of Cooperative Educational Services

**Maureen Bouchey, Secretary to District Supt. /  
District Clerk**

P.O. Box 231, 40 West Main Street  
Canton, NY 13617

Phone: (315) 386-4504 ♦ Fax: (315) 386-2099

**Maureen A. Bouchey  
District Clerk**

[mbouchey@slloboces.org](mailto:mbouchey@slloboces.org)  
(315) 386-4504, ext. 10150

**Mr. Thomas Burns  
District Superintendent/  
Executive Officer**

TO: Component District Board of Education District Clerks  
FROM: Maureen Bouchey, District Clerk *MB*  
DATE: April 2, 2018  
RE: **2018-2019 Administrative Budget and Board Member Information**

Please find enclosed the following information:

- 2018-2019 Administrative Budget Certification Ballot
- Certification Ballot of Board Member Candidates in alphabetical order
- Four (4) BOCES Nomination Forms and Candidate Biographical Sketches (4 open seats)
- 2018-2019 Summary of the Tentative Administrative, Capital, and Program Budgets

Following your board meeting on Monday, April 16, 2018, please mail to me the originals for the administrative budget certification ballot and the certification ballot of board members. If you could also either scan/email or fax me, I would appreciate it.

Maureen Bouchey, District Clerk, SLL BOCES  
P.O. Box 231  
Canton, New York 13617  
[mbouchey@slloboces.org](mailto:mbouchey@slloboces.org)  
fax: (315) 386-2099

If you have any questions on the attached forms, please feel free to contact me.

Thank you in advance for your cooperation.

:mab  
enc.

cc: Superintendents of Schools  
BOCES Board Members  
Board Presidents @ Schools  
File

• Brasher Falls • Canton • Clifton-Fine • Colton-Pierrepont • Edwards-Knox • Gouverneur • Hammond • Harrisville • Hermon-DeKalb •  
• Heuvelton • Lisbon • Madrid-Waddington • Massena • Morristown • Norwood-Norfolk • Ogdensburg • Parishville-Hopkinton • Potsdam •

## CERTIFICATION

I, \_\_\_\_\_, District Clerk of the \_\_\_\_\_ School District do hereby certify that at a public meeting held on **Monday, April 16, 2018**, the Board of Education of the \_\_\_\_\_ School District adopted a resolution casting its vote for the adoption of the **2018-2019 Administrative Budget** for the Board of Cooperative Educational Services by placing an "X" in the box below.

☐

Yes - 2018-2019 Administrative Budget \$6,945,772

### Yeas:

(Please list names)

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### Nays:

(Please list names)

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\_\_\_\_\_  
Signature - District Clerk

\_\_\_\_\_  
Date

# BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF THE SOLE SUPERVISORY DISTRICT OF THE COUNTIES OF ST. LAWRENCE-LEWIS

## BALLOT FOR ELECTION TO BOARD OF COOPERATIVE EDUCATIONAL SERVICES

There are **four (4) vacancies** on the board of cooperative educational services to be filled at the annual election to be held on Monday, April 16, 2018. The trustees or board of education of each component school district, by resolution, may cast one vote for each vacancy to be filled, provided that no more than one vote may be cast for any candidate. No more than one person residing in a particular component school district may be elected to serve on the board of cooperative educational services at one time, except as provided in Education Law 1950(2a). The district clerk or other officer authorized to certify that a board resolution has been adopted, shall complete the ballot by placing an "X" next to the name of each candidate for whom a vote has been cast, and by completing the certification below.

The three candidates that receive the highest votes will receive the three-year terms ending on June 30, 2021. The fourth candidate will receive the term beginning on April 17, 2018 through June 30, 2020.

Candidates are listed in alphabetical order with their address and school district of residence.

- |    |   |  |                          |
|----|---|--|--------------------------|
| 1. | <b>Candidate Name</b><br>Address<br><br>(School District) | William U. Cartwright<br>125 Country Club Road<br>Gouverneur, New York 13642<br>Gouverneur Central School District       | <input type="checkbox"/> |
| 2. | <b>Candidate Name</b><br>Address<br><br>(School District) | James K. Lattimer<br>15 Union Street<br>Brasher Falls, New York 13613<br>Brasher Falls Central School District           | <input type="checkbox"/> |
| 3. | <b>Candidate Name</b><br>Address<br><br>(School District) | James E. Young<br>1782 State Highway 72<br>Parishville, New York 13672<br>Parishville-Hopkington Central School District | <input type="checkbox"/> |
| 4. | <b>Candidate Name</b><br>Address<br><br>(School District) | Dr. Jack Zeh<br>220 Hill Road<br>Hermon, New York 13652<br>Edwards-Knox Central School District                          | <input type="checkbox"/> |

### CERTIFICATION

I, \_\_\_\_\_, District Clerk of the \_\_\_\_\_ School District do hereby certify that at a public meeting held Monday, April 16 2018, the Board of Education of the \_\_\_\_\_ School District adopted a resolution casting its vote or votes in the annual election of members of the Board of Cooperative Educational Services for the person or persons indicated on the above ballot.

\_\_\_\_\_  
Signature - District Clerk

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
School District

\_\_\_\_\_  
Date



## BOCES NOMINATION FORM

Be it resolved, that the Board of Education of the GOUVERNEUR CENTRAL  
School District hereby nominates Dr. William U. Cartwright of  
Gouverneur, New York, to fill a vacant seat on the St. Lawrence-Lewis  
Counties BOCES Board.

### BIOGRAPHICAL SKETCH OF NOMINEE

Name: William U. Cartwright

Address: 125 Country Club Road, Gouverneur NY 13642

Education: Master's Degree in Teaching from the University of Tennessee, a Master's  
from St. Lawrence University in School Psychology, a Certificate of Advanced Study in  
Administration from SUNY Oswego, and a Doctorate in Educational Administration from  
Columbia University.

Educational Experience (Board Service, etc) Classroom teacher, elementary school  
principal, school psychologist, CSE chairperson, and 25 years as a school  
superintendent. Also supervised student teachers at SUNY Potsdam. Was elected to  
first term on Gouverneur CSD Board of Education July 2016.

Work Experience: \_\_\_\_\_

Miscellaneous Information: \_\_\_\_\_

#### **Please return nomination form to:**

Maureen Bouchey, District Clerk  
BOCES Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 West Main Street  
Canton, New York 13617

**by Friday, March 16, 2018 (close of business)**

Email: [mbouchey@slloboces.org](mailto:mbouchey@slloboces.org)  
Fax: 315-386-2099

**Please email form or provide a hard copy via van mail.**

ADMINISTRATION  
LAUREN F. FRENCH  
SUPERINTENDENT OF SCHOOLS  
(315) 287-4870

DONNA RUNNER  
ASSISTANT SUPERINTENDENT  
(315) 287-4870

CAROL LASALA  
BUSINESS MANAGER  
(315) 287-4836

**GOUVERNEUR CENTRAL  
SCHOOL DISTRICT**

133 East Barney Street  
Gouverneur, New York 13642

FAX: (315) 287-4736

[www.gcsk12.org](http://www.gcsk12.org)

*Delivering the Promise of a Brighter Future*

BOARD OF EDUCATION

ED SIEBELS  
PRESIDENT  
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JAMES DELITY  
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KAREN GEER  
LISA MCGREGOR  
NICKOLAS ORMASEN  
ROLAND RODERICK

March 6, 2018

Mr. Thomas R. Burns  
District Superintendent  
St. Lawrence-Lewis Counties BOCES  
P.O. Box 231  
Canton, NY 13617

Dear Mr. Burns:

The Board of Education of the Gouverneur Central School District unanimously nominated Dr. William Cartwright as a candidate for election for a seat on the St. Lawrence-Lewis Counties BOCES Board. The Gouverneur Board took this action at their regular meeting held on Monday, February 12, 2018.

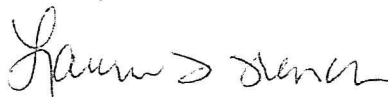
Bill was elected to the Gouverneur Board of Education in July 2016, following a career in education that spanned 46 years, the last 25 as Superintendent at Edwards-Knox. He has held positions of classroom teacher, elementary school principal, school psychologist, and CSE chairperson. His experience over the past seven years as a student teacher supervisor for SUNY Potsdam has given him a valuable opportunity to observe, understand and participate in many North Country schools.

He and his wife, Susan, a retired Gouverneur elementary teacher, have resided in our community for 37 years, and we had the pleasure of schooling their three daughters from their first school days through graduation.

I am confident that Bill considers the needs of students as the fundamental basis of his decisions, and will represent without bias all of the school districts in the St. Lawrence-Lewis BOCES.

I ask your Board's support of Bill in his campaign for election to the BOCES Board for a three-year term.

Sincerely,



Lauren F. French  
Superintendent of Schools

Enclosure

## **BOCES NOMINATION FORM**

Be it resolved, that the Board of Education of Brasher Falls Central School District hereby nominates James K. Lattimer of Brasher Falls, New York, to fill a vacant seat on the St. Lawrence-Lewis Counties BOCES Board.

### **BIOGRAPHICAL SKETCH OF NOMINEE**

**Name:** James K. Lattimer

**Address:** 15 Union Street, P.O. Box 15, Brasher Falls, New York 13613

**Education:** Goshen High School 1965, SUNY Orange 1980 with AAS in applied science.

**Educational Experience (Board Service, etc):** Member of the Brasher Falls Central School District Board of Education, April 2006 to present. (President, 4 years; Vice-President 2 years; Legislative Liaison 5 years), Vice-President of the St. Lawrence-Lewis Counties School Boards Association for 2 years. Member of the St. Lawrence/Lewis BOCES Board of Education, July 2015 to present. Presented with the Developmental Achievement Citation by New York State School Boards Association.

**Work Experience:** Food Service Supervisor at Orange County Health Related Facility 1966 through 1988. Public Health Technician at Orange County Department of Health 1988 through 2004. Retired in 2004 with 38 years of service.

**Miscellaneous Information:** Military service (Army) 1966 – 1968 and a Vietnam veteran. I also worked as a self-employed nutritional consultant for seven AARC facilities and one nursing home. After retirement, I worked as a consultant for a local dairy plant operation to rewrite and update preventative maintenance procedures; then worked for a local cheese production plant to write and implement lockout/tag out procedures for all of their processing equipment to meet OSHA standards.

#### **Please return nomination form to:**

Maureen Bouchey, District Clerk  
BOCES Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 West Main Street  
Canton, New York 13617

**by Friday, March 16, 2018 (close of business)**

Email: [mbouchey@sllboces.org](mailto:mbouchey@sllboces.org)

Fax: 315-386-2099

**Please email form or provide a hard copy via van mail.**

# Brasher Falls Central School District

## St. Lawrence Central School

P.O. Box 307  
Brasher Falls, New York 13613  
(315) 389-5131  
(315) 389-5245 Fax

February 13, 2018

Maureen Bouchey, District Clerk  
St. Lawrence-Lewis BOCES  
P.O. Box 231  
Canton, New York 13617

Dear District Clerk Bouchey:

The Brasher Falls Central School Board of Education unanimously supports the nomination of James K. Lattimer as a candidate for the St. Lawrence-Lewis BOCES Board of Education.

Jim has been a member of the Brasher Falls Central School Board of Education since April 2006. He is a very active board member serving presently as legislative liaison (which he has done 5 of his 9 years on the Board). In 2007 and 2008 he served as Vice-President and 2009 - 2012 as President. He has been recognized by the NYS School Board's Association and presented with the Developmental Achievement Citation.

Jim has been a member of the St. Lawrence-Lewis BOCES Board of Education since 2015 and previously served as Vice-President of the St. Lawrence County School Boards Association for two years. The SLLCSBA is involved with several activities including new school board member training, senior recognition dinner and a legislative breakfast which is channeling efforts to assist all school districts.

Jim is one of eight children who grew up on a dairy farm in the Hudson Valley. He graduated from high school in 1965 and served our country (Army) from 1966 – 1968 and is a Vietnam Veteran. He graduated from SUNY Orange with an AAS in applied science. He worked as a Food Service Supervisor for Orange County Health Related Facility from 1966 – 1988. He then went on to be a Public Health Technician for Orange County Department of Health from 1988 until his retirement in 2004. Jim and his family then relocated to Brasher Falls where he continued to work as a consultant for a local dairy operation rewriting and updating their preventative maintenance procedures. Later, he worked for local cheese production plant writing and implementing their lockout/tag out procedures for their processing equipment to meet OSHA standards.

Jim has been very involved with the Brasher Falls Community. He and his wife, Cheryl, have been members of the Quad-Town Seniors Citizens Club since 2006, where he also served as president for a year. He is also a member of the Brasher Falls United Methodist Church where he has served as a Trustee.

On a personal note, we feel Jim would continue to make an excellent BOCES Board Member. He attends regularly, reads all his board material, asks intelligent questions and contributes greatly in every aspect of the position. When he does not understand something, he seeks clarification prior to the meeting.

Sincerely,

A handwritten signature in black ink, appearing to read 'Seth Belt', written in a cursive style.

Seth Belt

President of the Board of Education



## BOCES NOMINATION FORM

Be it resolved, that the Board of Education of the Parishville-Hopkinton Central School District hereby nominates James Young of Parishville, New York, to fill a vacant seat on the St. Lawrence-Lewis Counties BOCES Board.

### BIOGRAPHICAL SKETCH OF NOMINEE

**Name:** James E. Young

**Address:** 1782 State Highway 72, Parishville, New York 13672

**Education:** Bachelor of Science Degree in Industrial Arts and Science from SUNY Oswego  
Graduate Studies at SUNY Potsdam

**Educational Experience (Board Service, etc):** Member of the Parishville-Hopkinton Central School Board of Education since 1980; Past School Board President; Currently serves as the District Clerk.

Longtime member of the St. Lawrence Counties School Board Association; Past SLCSBA President

**Work Experience:** Jim began his teaching career at Lowville Academy in 1963. He then taught at Brockport Central School in 1965. In 1967, Mr. Young returned to Parishville and taught at Canton Central School until he retired in January, 2002. In addition, Jim has owned and operated a construction business.

**Miscellaneous Information:** Jim also served on the Variance Board for the Town of Parishville for four years, serving as President for two.

Please return this Nomination Form (In Duplicate) by Friday, March 16, 2018 to:

Susan A. Collins-Rickett, District Clerk  
Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
PO Box 231, 40 West Main Street  
Canton, New York 13617

PLEASE FAX TO ME AT (315) 379-0241, THEN SEND HARD COPY

February 15, 2018

Mr. Thomas Burns  
District Superintendent  
St. Lawrence-Lewis Counties  
P.O. Box 231  
Canton, NY 13617

Dear Mr. Burns:

The Parishville-Hopkinton Central School Board of Education unanimously nominated Dr. James Young as a candidate for election to the St. Lawrence-Lewis Counties BOCES Board of Education at their regular Board of Education meeting held on February 12, 2018.

I am relatively new to the Parishville-Hopkinton Central School District but it is evident that Jim Young has been a stalwart representative of the community on the Board of Education. Jim has served on the Board for what is now approaching four decades. He was elected to his first term in 1980. Mr. Young's dedication to education is beyond reproach, his knowledge of business is vast, and myself and others frequently seek his wise guidance. He currently serves on the policy and negotiation sub-committees. He is an active participant at our capital project planning sessions where his extensive business and construction knowledge are highly valued. Jim's knowledge from being involved in the District's last three Capital Projects has been invaluable. Jim is a frequent participant at BOCES events including the St. Lawrence-Lewis Counties BOCES Board including the NYSSBA Area 6 Dinner Meeting with Regent Ouderkirk and the BOCES Annual Meetings.

Jim received his Bachelor of Science Degree in Industrial Arts and Science from SUNY Oswego and his Doctorate in engineering from McGill University. Jim brings over 37 years of teaching experience to the Board. He also owned and operated a construction business and was an Associate Press reporter for many years.

Mr. Young understands the challenges facing public education and is committed to providing a balanced educational program that best serves the needs of all students within the eighteen component school districts comprising the St. Lawrence-Lewis BOCES. I wholeheartedly endorse Jim without any reservations. We ask your Board's support of our nomination to elect Jim Young to continue on as a representative on the St. Lawrence-Lewis Counties BOCES Board.

Sincerely,



William E. Collins Ed.D.  
Superintendent of Schools

Enclosure

## **BOCES NOMINATION FORM**

Be it resolved, that the Board of Education of the Edwards-Knox Central School District hereby nominates Dr. Jack Zeh of Hermon, New York, to fill a vacant seat on the St. Lawrence-Lewis Counties BOCES Board.

### **BIOGRAPHICAL SKETCH OF NOMINEE**

Name: Dr. Jack Zeh

Address: 220 Hill Road, Hermon, NY 13652

Education: BA at Cornell University and DVM at Cornell University

Educational Experience (Board Service, etc.): Served on Heuvelton Central School Board of Education from 1981-2013. Board President for over 20 years at Heuvelton Central School. St. Lawrence-Lewis BOCES Board from 2012-2018

Work Experience: Owns and Operates Town & Country Veterinary Clinics in Ogdensburg, Potsdam and Massena, New York.

Miscellaneous Information: Passionate and well-informed about public education in Northern New York.

#### **Please return nomination form to:**

Maureen Bouchey, District Clerk  
BOCES Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 West Main Street  
Canton, New York 13617

**by Friday, March 16, 2018 (close of business)**

Email: [mbouchey@sllboces.org](mailto:mbouchey@sllboces.org)  
Fax: 315-386-2099

**Please email form or provide a hard copy via van mail.**

Mr. Ronald P. Burke  
Superintendent of Schools  
(315)562-8130  
Fax: (315)562-2477

Mrs. Amy Sykes  
7-12 Principal  
(315)562-8131  
Fax: (315)562-2477

Ms. Lura Hughes  
Elementary Principal  
(315)562-8132  
Fax: (315)562-2477

**EDWARDS-KNOX CENTRAL SCHOOL DISTRICT**

2512 COUNTY ROUTE 24  
HERMON, NEW YORK 13652

BUS GARAGE: (315) 562-8133  
MAIN OFFICE FAX: (315) 562-2477  
[www.ekcsk12.org](http://www.ekcsk12.org)

**BOARD OF EDUCATION**  
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Thomas Whitmarsh, Vice-Pres.  
Penny Allen  
Lynn C. Collier  
Jennifer Hotaling  
Stacia Kroniser  
Derek LaPoint  
Thomas O'Brien  
Michael White  
Brandi Graham, Clerk

March 7, 2018

Mr. Thomas Burns  
District Superintendent  
St. Lawrence-Lewis BOCES  
P.O. Box 231  
40 West Main Street  
Canton, NY 13617

Dear Mr. Burns:

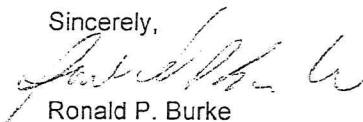
The Edwards-Knox Central School Board of Education unanimously nominated Dr. John "Jack" Zeh as a candidate for re-election to the St. Lawrence-Lewis Counties BOCES Board of Education at their regular Board of Education meeting held on March 6, 2018.

Jack served on the Heuvelton Board of Education from 1981 to 2013. During that time, he served as the Board President for over twenty years. Additionally, Jack has served on the St. Lawrence-Lewis BOCES Board of Education since 2012. Jack's experience on both Boards has allowed him to develop a strong working knowledge of educational issues and practices.

As the owner of the Town & Country Veterinary Clinics in Ogdensburg, Potsdam and Massena, Jack has a keen understanding of managing a business. Jack's knowledge of employee benefits, personnel matters and budgeting is vitally important as we face diminishing revenue sources and increased accountability. Yet, as a small business owner, Jack also understands the importance of education in developing a highly skilled workforce.

While Jack recognizes the vast challenges facing public education, his enthusiasm for innovative, student-centered instruction is inspiring. As a Board member, Jack seeks to unleash the power of creativity in the classroom. Students throughout the region will continue to benefit from Jack's determination to provide instruction relevant to the 21<sup>st</sup> Century learner. Therefore, we ask for your Board's support of our nomination to reelect Dr. John "Jack" Zeh to the St. Lawrence-Lewis Counties BOCES Board of Education.

Sincerely,



Ronald P. Burke  
Superintendent of Schools



Notice of BOCES Annual Meeting  
St. Lawrence-Lewis BOCES

Please take notice that the BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF THE SOLE SUPERVISORY DISTRICT OF THE ST. LAWRENCE-LEWIS COUNTIES BOCES will hold the annual meeting of the trustees and members of the boards of education of its component school districts on Thursday, April 5, 2018 at 6:30 PM. at St. Lawrence-Lewis BOCES, Educational Services Center, 40 West Main Street, Canton, New York, Conference Room A. The Board of Cooperative Educational Services will present its tentative administrative, capital, and program budgets for 2018-2019 to the trustees and members of the boards of education of component school districts in attendance at such annual meeting, for their review. The following are summaries of the tentative administrative, capital, and program budgets. The amounts stated are based on current estimates and may be subject to change. Copies of the complete tentative administrative, capital, and program budgets will be available for inspection by the public between the hours of 9 A.M. and 4 P.M. at each component school district in the St. Lawrence-Lewis Counties BOCES Sole Supervisory District, St. Lawrence-Lewis BOCES Central Office, 40 West Main Street, Canton; Seaway Career & Technical Center, Rt. 56, Norwood; Northwest Career & Technical Center, 1000 Park Street, Ogdensburg; and Southwest Career & Technical Center, 3606 ST HWY 58, Fowler, commencing on April 2, 2018.

Summary of Tentative Administrative Budget

Total Personnel Services (Salaries of all Central Administrative and Supervisory Personnel)	\$ 750,153
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Total Employee Benefits (Benefits of all Central Administrative and Supervisory Personnel)	\$ 5,642,372
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(Compensation of District Superintendent of Schools):

State Salary	\$ 43,499
BOCES Salary	\$ 123,263
Annualized Benefits	\$ 40,905
Other Remuneration	\$ 5,345
Total Compensation (Including Benefits)	\$ 213,012

Equipment	\$ 7,500
Supplies and Materials	\$ 11,700
Revenue Note Interest	\$ 140,000
Total Contract Expense	\$ 158,373
Net Transfers (other than capital)	\$ 235,674
<b>Total Administrative Budget</b>	<b>\$6,945,772</b>

#### SUMMARY OF TENTATIVE CAPITAL BUDGET

Rental of Facilities	\$ 465,050
Energy Performance Contract	\$ 148,310
Transfer to Capital Fund	\$ 125,000
Debt Service-Dormitory Authority	\$1,420,000
<b>Total Capital Budget</b>	<b>\$2,158,360</b>

#### SUMMARY OF TENTATIVE PROGRAM BUDGET

Occupational Instruction	\$ 9,943,921
Instruction of Students with Disabilities	\$21,702,509
Itinerant Services	\$ 3,833,574
General Instruction	\$ 2,417,284
Instructional Support	\$ 7,328,352
Other Services	\$ 6,587,215
<b>Total Program Budget:</b>	<b>\$51,812,855</b>